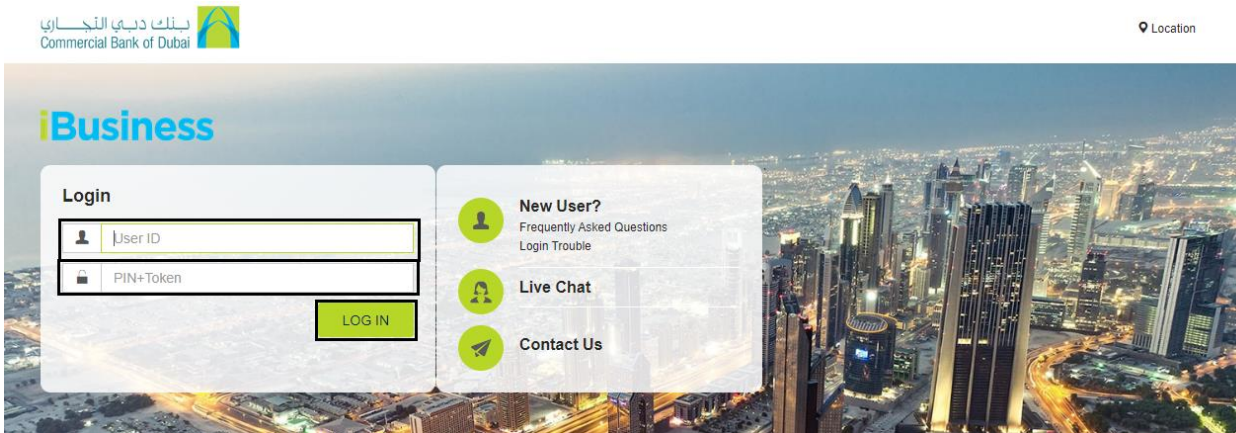
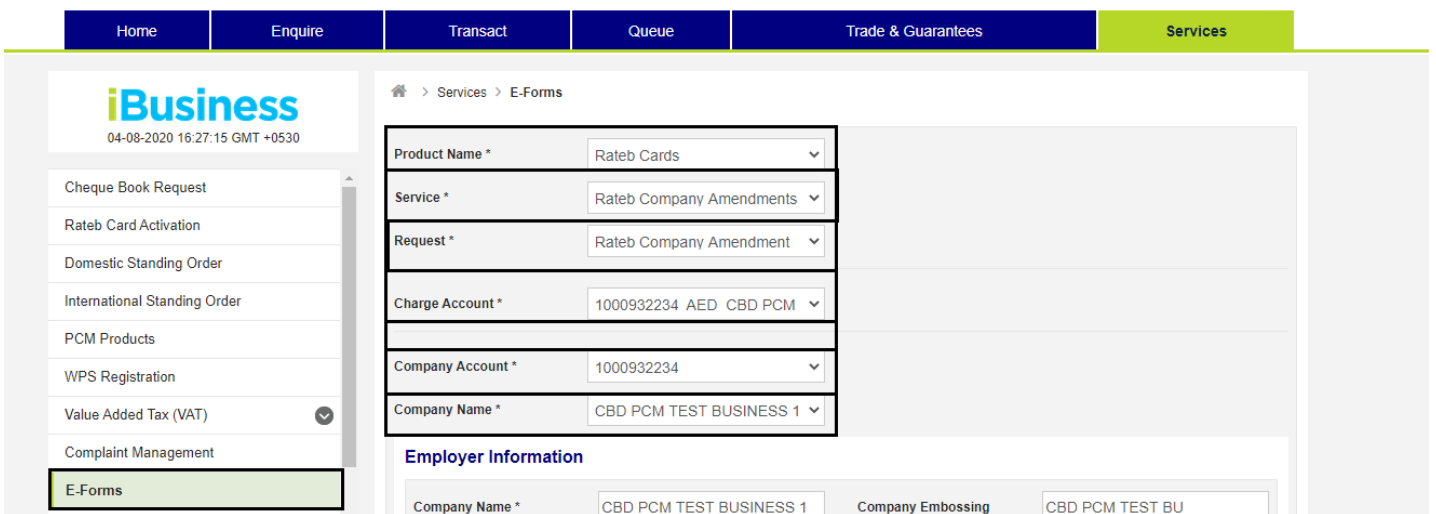


## How to change custodian information for Rateb Card/ Pin number through CBDIB

- 1- Open iBusiness through [www.cbd.ae](http://www.cbd.ae).
- 2- Enter your iBusiness User ID.
- 3- Enter the PIN(4 digits) + TOKEN (6 digits number displayed on the user device)
- 4- Click on Login Button



- 5- Click on **Services** tab reflecting in the top menu.
- 6- Click on **E-Forms** option in the left side menu.
- 7- Choose **Product** as Rateb cards from drop down.
- 8- Choose **Services** as Rateb Company Amendments drop down
- 9- Choose **Request** as Rateb Company Amendment from the drop down.
- 10- Select the **Charge Account** from the drop down.
- 11- Select **Company Account** and **Company Name** from the drop down.



- 12- Move to **Custodian Company Information** section

- 13- Modify the Existing Custodian for card details from **Card Custodian1 Name\*** and **Card Custodian1 Mobile\***
- 14- Modify the Existing Custodian for card details from **PIN Custodian1 Name\*** and **PIN Custodian1 Mobile\***

**Note:** Rateb Card custodian and Rateb PIN Custodian should **NOT** be the same person.

- 15- Check the check box for **Terms and conditions**.
- 16- Click on **INITIATE** to proceed further.

MCL ID	Title
<input type="checkbox"/> 0000000001112	CBD PCM Test Business 2
<input type="checkbox"/> 0000000001112	CBD PCM Test Business 2
<input type="checkbox"/> EZD	CBD PCM TEST BUSINESS 2

I Accept Terms and Conditions

INITIATE

- 17- By clicking the **INITIATE** button, you will be navigated to the pre-confirmation screen to review the request details.
- 18- Click on **CONFIRM** button

- 19- System will prompt you to the RSA token screen where you can enter the token code (PIN + 6 digits number displayed on the device). Click on **SUBMIT** button to complete the action.



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Please enter security PIN along with the code displayed on your RSA token:

RSA Token \*

\* indicates mandatory fields.

SUBMIT

Cheque Book Request

Rateb Card Activation

Domestic Standing Order

International Standing Order

PCM Products

WPS Registration

Value Added Tax (VAT)



Complaint Management

E-Forms