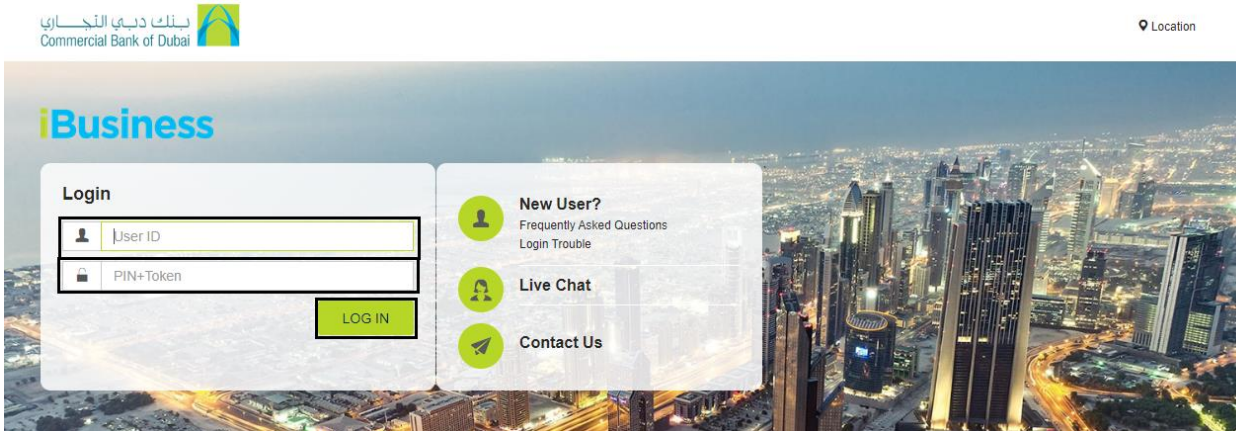
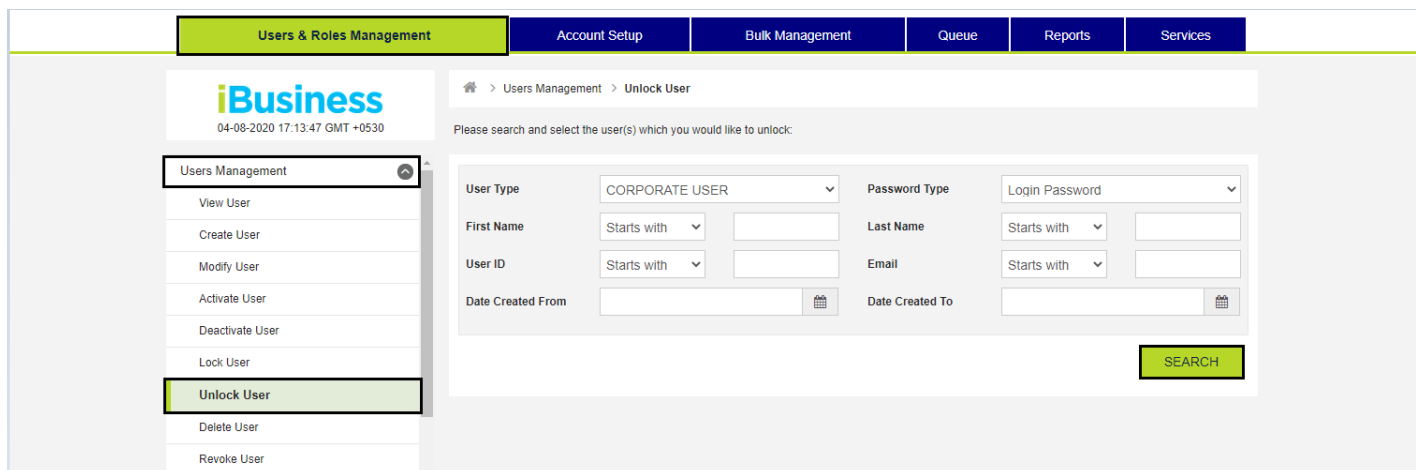


How to Unlock Users

- 1- Open iBusiness through www.cbd.ae.
- 2- Enter your iBusiness Admin User ID.
- 3- Enter the PIN(4 digits) + TOKEN (6 digits number displayed on the user device)
- 4- Click on Login Button



- 5- Click on **Users & Roles Management** at the top menu.
- 6- Click on the dropdown on the **Users Management** option on the left side menu.
- 7- Select **Unlock User**
- 8- Click on **SEARCH** button and the Locked user/s will reflect at the bottom of the page.



9- Select the check box on the left side of locked user ID and click on **UNLOCK USER** button.

Site best viewed at minimum 1024x768 pixels resolution.
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10- You will be navigated to the pre-confirmation screen. Validate the information and click on **CONFIRM** button.

iBusiness
04-08-2020 17:13:47 GMT +0530

Users Management

- View User
- Create User
- Modify User
- Activate User
- Deactivate User
- Lock User
- Unlock User

Home > Unlock User > Verification

Please review the following information of the user you are about to unlock:

User Type: CORPORATE USER

User ID	Name	Email
tsle17	Mr THASLEE MAYAN	thaslee@cbd.ae

BACK CONFIRM

11- RSA token screen should be displayed to enter the token code (PIN + 6 digits number displayed on the device).

12- Click on **SUBMIT** button to complete the action.



Users & Roles Management | Account Setup | Bulk Management | Queue | Reports | Services

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Users Management

- View User
- Create User
- Modify User
- Activate User
- Deactivate User
- Lock User
- Unlock User**

Home > Unlock User > Authentication

Please enter security PIN along with the code displayed on your RSA token:

RSA Token *

* indicates mandatory fields.

SUBMIT