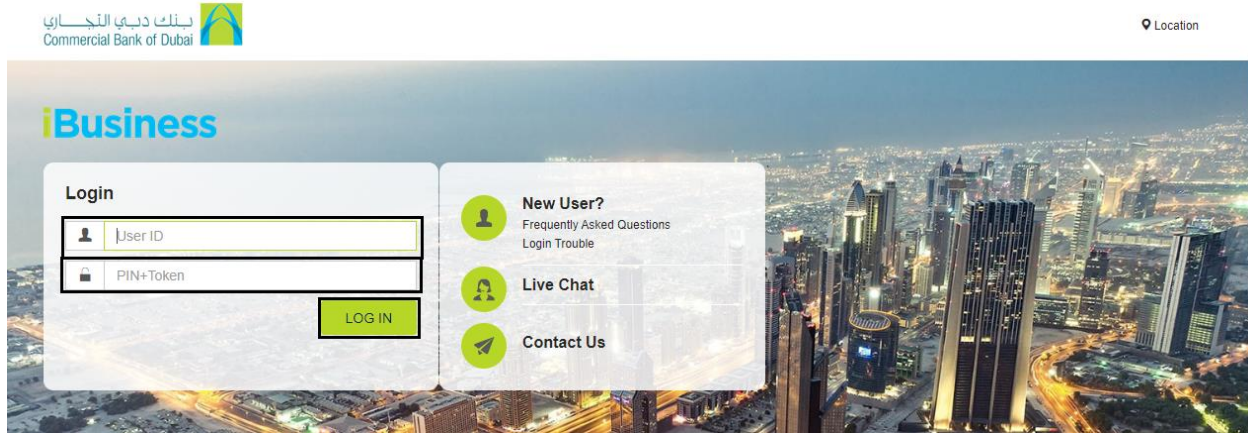
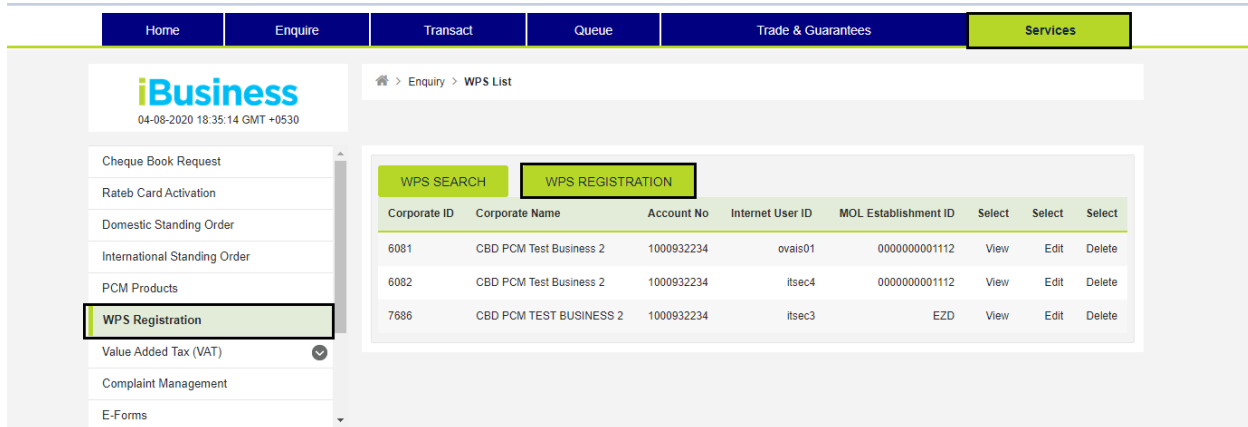


HOW TO APPLY FOR WPS REGISTRATION

- 1- Open iBusiness through www.cbd.ae.
- 2- Enter your iBusiness User ID.
- 3- Enter the PIN(4 digits) + TOKEN (6 digits number displayed on the user device)
- 4- Click on Login Button.



- 5- Click on **Services** tab at the top menu.
- 6- Click on **WPS REGISTRATION** on the left side menu.
- 7- Click on the **WPS REGISTRATION** button appearing on the screen.



8- Enter the below mention

- a. **MOL Name:** Company name as per the registration with Ministry of Labor (MOL)
- b. **Emirate:** Emirate of the Trade License issued.
- c. **Trade License No**
- d. **License Expiry Date**
- e. **Free zone ID:** Only in case if company is Free zone, otherwise do not select any option here.
- f. **MOL Establishment ID:** Ministry of Labor establishment ID consist of 6 digits, add zero before and make the total number in this field as "13".

9- Click on **REGISTER** tab to proceed.

The screenshot shows the 'iBusiness' interface for 'WPS Registration'. The top navigation bar includes 'Home', 'Enquire', 'Transact', 'Queue', 'Trade & Guarantees', and 'Services'. The main content area has a breadcrumb trail 'Services > WPS Registration'. The form contains several input fields: 'MOL Name', 'Trade License No. *', 'Free Zone ID' (with a dropdown menu), 'Account No. *' (with a dropdown menu), 'Emirate *' (with a dropdown menu), 'License Expiry Date *' (with a calendar icon), and 'MOL Establishment ID *'. A note below the form states '* Indicates Mandatory fields'. At the bottom right, there are two buttons: 'BACK' and 'REGISTER'.

10- You will be navigated to the pre-confirmation screen to review the request.

11- Validate the details entered and click on **CONFIRM** tab.

The screenshot shows a pre-confirmation screen with a large empty rectangular area. At the bottom right, there are two buttons: 'BACK' and 'CONFIRM'.

12- System will navigate to the RSA token screen where you can enter the token code (PIN + 6 digits number displayed on the device) and click on **SUBMIT** button to initiate the request.

The screenshot shows the RSA token screen with the instruction 'Please enter security PIN along with the code displayed on your RSA token:'. Below this is a text input field labeled 'RSA Token *'. At the bottom right, there is a 'SUBMIT' button. A note below the input field states '* indicates mandatory fields.'.