

# How to Check If any Claims Receive Against the Guarantee?

## Step 1: Locating the Guarantee Claim options on iTrade

- Select "Trade Services"
- Select "Outward Guarantee"
- Select "Correspondences & Claims"
- Select "Claim Processing"
- Select "Search" – if any claims received against any existing guarantee then status will be reflected here and **No Records Found** means no claims received

The screenshot shows the iTrade interface for the Commercial Bank of Dubai. The user is logged in as 'FIRSTNAME OF 161159, LASTNAME OF 161159 / 1138234'. The navigation menu includes 'Trade Services', 'Queue', and 'Administration'. The main content area is titled 'List of Outward Guarantee Claim Presentations'. On the left, there is a sidebar menu with options: 'Guarantee Initiation', 'Guarantee Amendment', 'Correspondences & Claims', 'For Existing Guarantees', 'Claim Processing', 'Action Required', 'Draft Transactions', 'Pending Authorization', 'Pending Guarantees', 'Guarantee - Inquiry', and 'Guarantee - Maintenance'. The 'Claim Processing' option is selected. The search criteria are as follows:

System ID:	<input type="text"/>
Entity:	1138234
Bank Ref:	<input type="text"/>
Claim Reference:	<input type="text"/>
Beneficiary Name:	<input type="text"/>
Claim Currency:	<input type="text"/>

Below the search criteria is a 'Search' button. The search results table is empty, with the following columns: System ID, Entity, Bank Ref, Beneficiary Name, Claim Reference, Claim Currency, Claim Amount, Claim Presentation Date, and Expiry Date. The text 'No Records Found' is displayed below the table.