How to Submit Guarantee Cancellation Request?

Step 1: Locating the Guarantee Cancellation option on iTrade

- Select "Trade Services"
- Select "Outward Guarantee"
- Select "Correspondences & Claims"
- Select " From Existing Guarantees"
- Select "Search"

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A Trade Services Queue	Administration								
Guarantee Initiation	Int of Friday Da								
Guarantee Amendment 🛛 💙	List of Existing Dutward Guarantees								
Correspondences & Claims	Search Options								
For Existing Guarantees	Sustain D								
Claim Processing	Entte	1188234							
Action Required	Entity/Applicant Name:								
Draft Transactions	Bank Ref.								
Pending Authorization	Beneficiary Name								
Pending Guarantees	Ccy.	9							
Guarantee - Inquiry									
Guarantee - Maintenance 🛛 🌱	Search								
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	System ID	Debby	Entity/Applicant Name	Bank Ref	Beneficiary Name	Cry	Amount	Insue Date Expiry Date	
	852108000000263 11	38234	RM NO 1138234	0162100237-30	Asharini (AED	25.00	06/08/2021 06/08/2022	

Step 2: Submitting the cancellation message...

- Locate the System Id and guarantee details which the cancellation message to be sent
- Select Message Type as Cancellation
- Write the required correction message under **Customer Instructions** and use "Add a File" if any file to be attached
- Click "Submit" Important Note: Cancellation of Active Guarantee requires NOC from Beneficiary so submit the original NOC to branch

suarantee initiation	Create a Free Format Message					
Guarantee Amendment				a tasa	4	Since Submit Convert Linds
For Fording Computant						
For Excert overarisers	General Details					
Jam Processing	System ID:	BG2108000000243				Show Form Summary (Top:
action Required	Bank Reference:	0L02100237-30				
braft transactions	Request Date:	04/08/2021				
Pending Authorization	*Message Type	Cancel	.*			
ending Guarantees	Expiry Dete:	04/08/2022				
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	* Customer Instructions:				Ca.	
	Attachments (Max 5 files and 1 Mb each	8				

Save Submit Cancel Help